

Japanese Passport Application – Under 18 years old

Consulate General of Japan in Montreal

Residents of QC, NB, PEI, NS and NL may apply for a Japanese passport through the Consulate General of Japan in Montreal. If you are not a resident of our jurisdiction but must submit a passport application due to particular circumstances, please contact “Consular Affairs” directly.

Current processing time: estimated 1 ~ 2 months

Submit the application in person (without appointment)

Retrieve the new passport in person only (child must be present)

☒	Checklist	
☐	5-year passport application form - Form must be filled out in Japanese. - The passport application may be filled out online and printed out (FAQ), or requested by post by submitting a request form, a 9"x12" envelope and postage stamps for an "oversized letter". - If using the printable online form, please print it out in "Full Size (100%, no scaling)" on letter size paper. Children aged 6 years and up must sign the form on their own.	1
☐	Passport photo - Size of the face must be 3.4 cm (± 2 mm) , with no hats or background. Must have been taken in the last 6 months. "Canadian passport size" also acceptable. - Do not stick or trim the photo. Consular staff will adjust the size appropriately.	1
☐	Current Japanese passport - If you have never held a Japanese passport in the past, please mention it. - If your latest Japanese passport is expired and you do not have access to the physical copy, please mention it.	Original

☐	Proof of status in Canada • Ex. PR card, work permit, study permit, eTA email printout. • If you are a Canadian citizen, bring your provincial birth certificate or passport.	Original
☐	Japanese Family Register (<i>koseki-tohon</i>) issued within the last 6 months ※See Note 1 • If the passport is still valid at the moment of application and if no personal information which appears on the passport (ex. name, domicile, etc.) has changed, you do not need to submit the Japanese Family Register. • If you apply after your passport expires, the Japanese Family Register is mandatory to submit.	Original
☐	Japanese passport of parent(s) with the Japanese nationality • If both parents are Japanese, bring both their passports.	Original
☐	ID with photo and signature (ex. passport, driver's license, etc.) of non-Japanese parent • If both parents are Japanese, skip this item.	Photocopy OK
☐	Letter of consent for minor's passport application (format included in this PDF) – ※See Note 2	From each parent

【※ Note 1】 Since March 24, 2025, it is possible to obtain an “Electronic certificate of family register serial number” (*denshi koseki pasu*) (16-digit serial number) through a town hall in Japan, or through the “My Number Portal” app for holders of the My Number Card. Applicants who have obtained this serial number do not need to submit a physical copy of the family register.

【※ Note 2】 If only one parent has the legal guardianship of the child, please justify by submitting a Japanese Family Register mentioning the custody OR if one parent is deceased, a death certificate.

Passport renewal fees will be paid in cash upon retrieving the new passport, at the Consulate's counter.

Mr. Consul General

Letter of Consent

I, _____, consent to my son/daughter
_____’s application for Japanese
passport.

Legal Representative Name: _____

Address: _____

Telephone: _____

Date: _____

Signature: _____