

Application Checklist - 2025 Research Students Scholarship

Consulate General of Japan in Montreal

Have you included the following documents (and copies when applicable) in your submission to the Consulate?
Please keep this form for your own records.

For more detailed explanations on what to submit, please refer to the [2025 Application Guidelines](#).

| Document Number | Document Type | Originals needed | Did you include them? | Copies needed | Did you include them? |
|-----------------|---|------------------|-----------------------|---------------|-----------------------|
| ① | 2025 Application Form | 1 | | 2 | |
| ② | 2025 Placement Preference Application Form* <small>*Candidates will be allowed to resubmit the form at a later time in the application process if preferences/plans have changed.</small> | 1 | | N/A | |
| ③ | 2025 Field of Study and Research Plan | 1 | | 2 | |
| ④ | Certified grade transcript for all academic years issued by the university(ies) attended | 1 | | 2 | |
| ⑤ | Graduation or degree certificate of the last university attended (and/or an attested document certifying that the applicant is expected to graduate from the current university, if applicable) | 1 | | 2 | |
| ⑥ | Recommendation letter from the president/dean or the academic advisor of the current university or of the last university attended | 1 | | 2 | |
| ⑦ | 2025 Certificate of Health | 1 | | 2 | |
| ⑧ | Abstracts of theses (if applicable) | (1) | | (2) | |
| ⑨ | Certificate of language proficiency (if applicable) | N/A | | (3) | |
| ⑩ | Recommendation letter from the present employer (if currently employed) | (1) | | (2) | |
| ⑪ | Photographs of the applicant's artwork or digital audio files of musical performances (Only for those majoring in fine arts or music) | (1) | | (2) | |

Originals are certified official paper documents with pen-to-paper signature/embossed seal/stamp/etc. as applicable.

Did you provide translations for all documents which are not either in Japanese or in English?*

**Although you are permitted to provide documents in Japanese, taking into consideration that not all reviewers will be fluent in Japanese, please also submit an English translation of those documents to help expedite the process. Your understanding is appreciated.*

Did you write the document number in the upper right corner of each document?

PLEASE ENSURE THAT ALL REQUISITE DOCUMENTS ARE INCLUDED, COMPLETED, AND SIGNED WHERE NECESSARY. FAILURE TO DO SO MAY CAUSE DELAYS AND JEOPARDIZE YOUR APPLICATION.